

IPMBA Maintenance Officer Course

REGISTRATION FORM –
 OMAHA, NEBRASKA ~ OCTOBER 13-17, 2014

IPMBA Maintenance Officer Certification Course Do your bikes take a beating? Having an in-house maintenance officer translates into less bicycle downtime, fewer expensive repairs, and safer, longer-lasting bicycles. This hands-on course will provide you with the skills to maintain your fleet and perform all but the most technical repairs. The curriculum emphasizes preventive maintenance, general repairs, and overhaul of component groups. You will also learn fleet management principles and documentation methods. Bring your bike and tools and prepare to overhaul!

Typically offered only at the annual IPMBA Conference, this course involves a complete overhaul of your duty bike, extensive diagnostic and hands-on practice, and experience in assembling a brand-new bicycle. Lead instructor Tim Schurr brings five years of experience teaching at United Bicycle Institute to the classroom, as well as more than 20 years of involvement with the bike industry as a commuter, advocate, manufacturers' representative, recreational rider, and bike shop owner.

DETAILS: Host Agency: Omaha Police Department. **Accommodations:** Holiday Inn Express and Suites – Cherry Hill, 6939 North 102nd Circle, Omaha NE 68122. Call 402-505-8181 and indicate that you are attending a course at the Omaha Police Department. The rate is \$83 plus 10.5% tax per night. For more information about the hotel, visit www.hiexpress.com/hotels/us/en/omaha/omabh/hoteldetail. Please note this rate is not available online. **Course Location:** Omaha Police Department Training Academy, 11616 Rainwood Road, Omaha NE 67142. **Course Length:** 40 hours (five eight-hour days). **Prerequisites:** Current IPMBA membership; basic maintenance experience and tools (see included list.) **Course Text:** *Park Tool's Big Blue Book of Bike Maintenance, 3rd Edition* (included in course fee); **Testing Procedure:** Written and practical; **Registration Deadline:** Registration forms, and all fees must be received by IPMBA by September 15, 2014. No walk-ins. **The registration deadline for this class is September 15, 2014. Course Limit:** 14.

IPMBA Maintenance Officer Course Registration Form

Name:					
Personal Address:	PAYMENT (US DOLLARS ONLY) ENCLOSED:				
City, State, Zip:	□ \$550 Course Registration □ \$55 Membership Dues (current membership required) □ New □ Renew \$ Total Enclosed □ Check □ MC/Visa □ Purchase Order				
Phone: ☐ Cell ☐ Home					
Email*:					
Department Name:					
Department Address:					
City, State, Zip:	Exp. Date/ Security Code:				
Dept. Phone: Dept. Fax:	Signature:				
➤ CHECK OFF WHAT APPLIES TO YOU! <	Email address for Receipt:				
1. I am a current IPMBA Member	P.O. Number:				
My member #	Department Contact for P.O.:				
☐ renewing IPMBA Membership (my \$55 dues are enclosed). My member #	Contact for P.O. Phone:				
□ joining IPMBA (my \$55 dues are enclosed).	Contact for P.O. Email:				
2. I am □ a member of a Police bike unit. □ a member of an EMS bike unit. □ a member of a Security bike unit.	Federal ID# 52-2137781 RETURN THIS FORM WITH PAYMENT TO: IPMBA Maintenance Course 583 Frederick Rd. #5B – Baltimore MD 21228 PH: 410-744-2400 – FX: 410-744-5504				
* Confirmations will be emailed. Logistical information, a list of required equipment, and a tool list and order form are included in this packet. Refunds: Cancellations must be in writing and received by September 15, 2014					

Email: info@ipmba.org

Refunds, less a \$50 administrative fee, will be processed after the course.

refunds after September 15. Substitutions will be permitted.

Application fee, certification fee and membership dues are non-refundable. No

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Greetings from IPMBA and the Omaha Police Department! We look forward to welcoming you to the IPMBA Maintenance Officer Certification Course in Omaha, Nebraska. Please read this information carefully and call 410-744-2400 or email info@ipmba.org with questions.

IMPORTANT CONTACTS

Course-related questions: Tim Schurr, schurr_cascadia@yahoo.com, 541-324-4166.

Registration status: Maureen Becker, 410-744-2400 or events@ipmba.org.

Local information: Matt Worm, matthew.worm@ci.omaha.ne.us, 402-680-0551

Note: Your course confirmation will be sent via email. If you do not receive this correspondence, do not assume that you are registered. Contact the IPMBA office at 410-744-2400 or Maureen@ipmba.org to check on the status of your paperwork.

The registration deadline for this class is September 15, 2014.

TRAINING LOCATION

The course will be held at the Omaha Police Department Training Academy, 11616

Rainwood Road, Omaha NE 67142. The training location is 2.5 miles from the Holiday Inn Express and Suites – Cherry Hills.

Airport Shuttle Service: The Holiday Inn is approximately 12 miles from Omaha Airport. For transportation, contact Matt Worm at 402-680-0551or matthew.worm@ci.omaha.ne.us. The taxi fare is about \$35 each way.

BICYCLE SURVEY

Complete and return the attached Bicycle Survey about the bicycle you are bringing to the class by September 15, 2014.

BIKE & TOOL SHIPPING

Bikes and tools can be shipped to the Omaha Police Academy. Address the shipment as follows:

Your Name IPMBA MOCC c/o Omaha Police Department 505 South 15th Street Omaha NE 68102



Include your arrival date on the package. The academy will store your bike in a secure storage area until you arrive.

BICYCLE STORAGE

Bicycles will be worked on daily and will be stored overnight in the classroom.

BICYCLE TOOLS

The list of required tools is included in this packet. All students must bring all items on the list. The textbook, the Park Tool *Big Blue Book of Bicycle Repair*, 3rd Edition, will be provided.

An order form for Patrol Bike Systems is in this packet. Please order early to ensure the timely delivery of your tools.

Tools will not be available for purchase during the class.

CHECK IN

The first day of class is Monday, October 13, 2014. Arrive at the Omaha Police Department Training Academy promptly at 0745 hours. Bring your bicycle, tools and workstand with you. Casual clothing and coveralls or a shop apron are highly recommended. Be prepared to show identification.

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CLASS ATTIRE & EQUIPMENT

Bicycles must be fully equipped public safety bicycles. Helmets are required for **all** on-bike activities. The last day will include test rides and on-the-road-repairs, so the following equipment is mandatory:

- Reputable manufacturer public safety bike in good working order, properly fitted
- Street/combination tires (26-29 x 1.5-26-29 x 2.1; no knobbies)
- Pedal retention devices (BMXstyle platform pedals are not acceptable)
- At least one water bottle & holder
- On-body hydration system (recommended)
- Headlight (42 lumens measured at 10 ft.) (if you plan on riding at night).
- Steady or flashing rear bike light
- · Rear mount kickstand
- Rear rack/rack bag
- Basic tool kit (4/5/6/8 mm allen wrenches; 8/10 mm wrenches; quick stick or tire levers; patch kit & two spare tubes)
- Compact air pump or CO2
- Bike helmet, approved by CPSC or equivalent
- Padded cycling gloves
- Shatter resistant eyewear for day and night
- Chamois cycling shorts/riding clothes
- Casual clothing
- Shop apron or coveralls (recommended)
- Pens, paper, and other classroom needs

CLASS SCHEDULE

The full training schedule will be distributed with the student materials on the first day of the course. The course hours are 0800-1700 daily. *Note: schedule may be changed at the discretion of the instructors.*

HOUSING

Holiday Inn Express and Suites – Cherry Hill, 6939 North 102nd Circle, Omaha NE 68122. Call 402-505-8181 and indicate that you are attending a course at the Omaha Police Department Training Academy. The rate is \$83 plus 10.5% tax per night. It is not available online.

The rate includes hot buffet breakfast, parking, and in-room internet access. The hotel has a business center, an indoor pool and a fitness center. For more information, visit http://www.hiexpress.com/hotels/us/en/omaha/omabh/hoteldetail.

Directions

From Omaha Airport – Go north out of the airport. Turn right onto Abbott Drive. Bear left onto Storz Expressway; continue onto Sorensen Pkwy. Travel west towards N. 78 Street. Turn right onto Ida Street. Turn right onto Ida Street. Turn right onto Blair High Road/NE-133. Turn left onto N. 103 Street and left again onto 102nd Ave. to N. 102 Circle.

From I-29/I-80 West – Merge onto I-680 N via Exit 446. Take NE-133 (Exit 6) to Irvington/Blair. Turn left onto Blair High Road/ NE-133N. Turn left onto N. 103rd Street, and left again onto 102nd Ave. to N. 102nd Circle.

From the Holiday Inn to the
Training Academy:
Go northwest on N 102nd Circle
toward N 103rd St.
Turn right onto N 103rd St.
Turn left onto NE-133/Blair High
Rd. Turn left onto Rainwood Rd.

MEALS

Meals are not included in the course fee but mealtimes will be scheduled at appropriate times. Information on local dining options will be available on-site.

PARKING

The Holiday Inn Express and Suites offers complimentary guest parking.

Parking at the Omaha Police Department Training Academy will be available at no charge.

WEATHER

Temperatures range from the low 40's to the mid-60's, with an average of 54 degrees. The average monthly rainfall is 2.2 inches.

Check the forecast and come prepared for all kinds of weather. Remember: "Climate is what you expect. Weather is what you get." (Mark Twain)

Thanks to our host agency, Omaha Police Department.







IPMBA MOCC Bicycle Survey

Please complete and return this survey as soon as possible. Thank you.

Department:				
Cell Phone:		Email Address:		
Bicycle Manufacturer:		Model Name:		
Brand/Model of Fork:				
Type of Headset:	threaded	threadless		
Shifter brand:	trigger	trigger twist # of speeds 7		
Ft. Derailleur:				
Rr. Derailleur:				
Brake system:	linear pull	disc-mechanical	disc-hydraulic	
Crank Manufacturer:				
Pedals:	clipless	toe clip & strap	flat	
Hub Manufacturer:				
Rim Manufacturer:				
Tire Brand/Model: FT				
RR				
Handlebars:	flat	riser		
Additional Notes:				

Return as soon as possible to:

IPMBA

Email: events@ipmba.org/Fax: 410-744-5504 Mail: 583 Frederick Road, Suite 5B, Baltimore MD 21228

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Part #	Tool Description	Unit Price	Quantity	Total	Item
TL8589*	PARK BBT-10 ADJUSTING CAP TOOL	\$ 8.50			one dozen shop rags
TL8293*	PARK BBT-19 BB TOOL SHIM/ISIS/RACEFACE/+	\$ 12.25			toothbrush(es)
TL5294*	PARK BBT-22 BB TOOL SHIMANO/ISIS SPLINED	\$ 10.75			eye protection
TL5038	PARK CN-10 CABLE AND HOUSING CUTTER	\$ 20.50			clothes that can get gre
TL5039*	PARK CNW-2 CHAINRING NUT WRENCH	\$ 2.50			shop apron/coveralls (o
TL50451	PARK CT-3.2 SCREW TYPE CHAIN TOOL	\$ 20.00			duty bike
TL5068*	PARK FR-5G CASS LOCKRING TOOL w/GUIDEPIN	\$ 4.50			helmet for test rides
TL5342	PARK MW-SET.2 METRIC WRNCHSETx10 6-17mm	\$ 43.75			riding clothes
TL8561	PARK PRS-25 TEAM ISSUE PORTABLE STAND	\$ 225.00			
TL5150*	PARK PW-4 PROFESSIONAL PEDAL WRENCH 15mm	\$ 19.50			
TL5158*	PARK SBC-1 SPOKE, BEARING, COTTER GAUGE	\$ 4.50			
TL8299*	PARK SBS-1 SOCKET AND BIT SET	\$ 21.50			
TL51671	PARK SCW-SET.2 CONE WRNCHSx13 13-24,28mm	\$ 40.50			
TL5346*	PARK SR-2.2 SHOP SPRCKTREMOVER/CHAINWHIP	\$ 21.50			
TL5183	PARK SW-7 3X SPOKE WRENCH .127 .130 .136	\$ 5.25			
TL5197*	PARK TM-1 SPOKE TENSION METER	\$ 42.50			
TL8525**	PARK TS-2 PROFESSIONAL TRUING STAND	\$ 188.50			
TL5206*	PARK TW-1 TORQUE 1/4" DRIVE,0-60 InchLbs	\$ 27.50			
TL5207*	PARK TW-2 TORQUE 3/8" DRIVE,0-600InchLbs	\$ 32.00			
TL5216*	PARK WAG-4 WHEEL ALIGNMENT GAUGE	\$ 32.35			
TL8314*	PARK DC-1 DIGITAL CALIPER	\$ 31.50			
TL9000	PARK TL-1 TIRE LEVERS SET OF 3	\$ 2.50			
TL8550*	PARK PFP-8 HOME MECHANIC FLOOR PUMP	\$ 19.25			
TL5314	PARK SD-SET SCREWDRIVER SET OF 4	\$ 10.75			
TL8605	PARK SP-7 SIDECUTTER PLIERS	\$ 14.75			
TL5288*	PARK PAW-12 12" ADJUSTABLE WRENCH	\$ 22.00			
TL5335	PARK HXS-1.2 HEX WRENCH SET	\$ 14.25			
TL8603	PARK NP-6 NEEDLENOSE PLIERS	\$ 14.75			
	SUBTOTAL	\$ 913.10			
TL85301	PARK BX-2 BLUE BOX TOOL CASE (OPTIONAL)	\$ 175.00			

^{*}Items marked with an asterisk (*) may be shared by two members from the same agency.

^{**}Items marked with two asterisks (**) may be shared but will result in reduced practice.

2014 IPMBA MOCC Order Form - Page 2

P.O. Box 9308, Saint Paul MN 55109-0308

Patrol Bike Systems

Order form and payment must be received at least 10 days prior to the course start date.

Ph: 651-773-8763	; mark@	patrolbike.	com				
Student Name:							
Department:							
Class Date:							
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Ship to							
Address:							
Phone #:	()						
Email:	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \						
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Payment Method							
	MC/Visa #:						
	Expiration Date:						
	CV Code:						
	Email Address for Receipt:						
	Check #:						
Shipping Method (charges will be added to total)							
	UPS:	Ground	Overnight	Second Day	Three-Day		
	USPS F	Priority (sma	all orders only)				